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RENTING  
WITH MMJ.



## Tenancy Application

Your Partners in Property

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Real Estate

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# APPLICATION FOR TENANCY

For each resident over 18 years of age, you will need to provide with this application:

- Photo identification (Drivers Licence/Passport/Proof of Age Card)
- Medicare Card
- Rental Ledger or rent receipts showing payment history
- Utility account for your current address (electricity, phone, rates notice, bank statement)
- Payslips, letter of confirmation from employer, Centrelink or your last tax return if self employed.
- Recent bank statements
- Details of rental referees, or copy of last rates notice if owned previous residence.

In order for this application to be processed, all questions must be fully answered. Failure to complete this application fully may result in the application not being processed.

**IF APPROVED PAYMENTS WILL ONLY BE ACCEPTED BY BANK CHEQUE, MONEY ORDER OR EFTPOS.**

Property Address \_\_\_\_\_

I inspected the property on \_\_\_\_\_

I wish to apply to rent the above property for a period of  26 Weeks or  52 Weeks (tick one)

Rent per week: \$ \_\_\_\_\_ Bond \$ \_\_\_\_\_ Commencement date \_\_\_\_\_

Number of adults \_\_\_\_\_ Number of Children \_\_\_\_\_ Age of Children \_\_\_\_\_

Pets:  Yes  No Type \_\_\_\_\_ Breed \_\_\_\_\_ Age \_\_\_\_\_

## Applicant Personal Details

Surname \_\_\_\_\_ Given Names \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Licence No \_\_\_\_\_ Passport No \_\_\_\_\_

Contact Numbers (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Email Address \_\_\_\_\_

Type of Vehicle \_\_\_\_\_ Rego \_\_\_\_\_ Owned  Financed

Terms & Conditions:

I confirm that the above information is accurate and correct and can be used to carry out credit checks in relation to renting a property. MMJ uses TICA (Default Tenancy Control P/L) to assess your applications. Should you be in breach of express or implied provisions of the Tenancies Act or the tenancy agreement, by signing at the end of this application, you agree that you will pay the property owners costs incurred in undertaking collection action to recover his/her losses.

## Rental History

Your present address \_\_\_\_\_

Period of occupancy \_\_\_\_\_ Years \_\_\_\_\_ Months Rent or share of rent \$ \_\_\_\_\_ pw Bond \$ \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Landlord/Agent contact details \_\_\_\_\_

Previous address \_\_\_\_\_

Period of occupancy \_\_\_\_\_ Years \_\_\_\_\_ Months Rent or share of rent \$ \_\_\_\_\_ pw Bond \$ \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Landlord/Agent contact details \_\_\_\_\_

Has your tenancy ever been terminated by a landlord or agent?  Yes  No  
Are you in debt to another landlord or agent?  Yes  No  
Have any deductions ever been made from your rental bond?  Yes  No  
Has there been any problems or feedback given at inspections?  Yes  No  
If yes to any of the above, please provide details \_\_\_\_\_

### Occupation / Income

Occupation \_\_\_\_\_ Employer \_\_\_\_\_ Period Employed \_\_\_\_\_  
Employer Address \_\_\_\_\_  
Contact person \_\_\_\_\_ Phone Number \_\_\_\_\_  
Net (after tax) income \$ \_\_\_\_\_ per week or Centrelink payments equal to \$ \_\_\_\_\_ p/w  
Additional income \$ \_\_\_\_\_ per week from \_\_\_\_\_  
Please ensure all income/earnings are shown as weekly and net (after tax)

### Emergency Contact

In case of emergency, please contact:  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_

### Personal Referees

#1 Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_  
# 2 Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_

### Other Applicants?

If this application is to be considered with other applicants, please provide their names here:  
\_\_\_\_\_  
\_\_\_\_\_

(Please tick) We have inspected the property and agree that it is clean & tidy and in a reasonable state of repair

### Free Utility Connection Service

**myconnect**

myconnect is a FREE and easy to use utility connection service

**Yes, Please Contact Me**

Interpreter required

Phone: 1300 854 478  
Fax: 1300 854 479  
Email: enquiry@myconnect.com.au  
Web: www.myconnect.com.au

Unless I have opted out of this section, I/we:  
Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Tick here to opt out

## Privacy Statement

1. I declare that all the information contained in this application is true and correct, and the information is provided of my own free will, and I am not bankrupt. I further authorise the Agency to contact any of the referee's or references supplied by me in this application for verification of the details provided.
2. I authorise the Agent to obtain personal information from any record listing or database of defaults by tenants. If I default under a rental agreement, I agree that the Agency may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.
3. I am aware that the Agent will use and disclose my personal information in order to communicate with the owner and select a tenant, prepare lease/tenancy documents, allow tradespeople or equivalent organisations to contact me, notify relevant Bond Authority, refer to Tribunals/Courts and Statutory Authorities, refer to collection Agents/Landlords.
4. I agree and understand that in the even of this application being rejected by the landlord, there is no requirement for the Agency to disclose to me any reason for rejection.
5. I agree that after being approved for the property, all initial moneys will be paid by BANK CHEQUE, MONEY ORDER or EFTPOS and keys for the property will not be provided until all monies are paid in full. The tenant(s) will be responsible for any transaction costs charged by the banks for the transaction.

Name \_\_\_\_\_ Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_

**--- End of Application ---**

### Office Use Only

Landlord \_\_\_\_\_

Rental \$ \_\_\_\_\_ Bond \$ \_\_\_\_\_

TICA check results \_\_\_\_\_ Date \_\_\_\_\_

Employer check results \_\_\_\_\_ Date \_\_\_\_\_

Rental History check #1 \_\_\_\_\_ Date \_\_\_\_\_

Rental History check #2 \_\_\_\_\_ Date \_\_\_\_\_

Owner approval \_\_\_\_\_ Date \_\_\_\_\_

Special conditions on lease: \_\_\_\_\_