

# Notice to Vacate – MMJ South



**Date:** \_\_\_\_\_

**Property:** \_\_\_\_\_

**Tenant Names:** \_\_\_\_\_

**Forwarding Address:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_

☐ **Ending a Periodic Agreement**

I/We hereby give written notice to terminate our Residential Tenancy Agreement. I / We hereby give a minimum of twenty-one (21) days' notice as will hand over vacant possession to MMJ South on \_\_\_\_\_.

☐ **Ending a Fixed Term Agreement**

I/We hereby advise I / we wish to have vacant possession to MMJ South on \_\_\_\_\_.  
This date falls outside of our fixed term agreement, and the minimum fourteen (14) days' notice has been provided.

☐ **Breaking Residential Tenancy Agreement**

I/We hereby advise I / we wish to have vacant possession to MMJ South on \_\_\_\_\_.  
We are requesting that the landlord release us from our Residential Tenancy Agreement. Please refer to your lease for break lease terms and conditions.

**Please indicate if you would like to attend the final inspection:** ☐ NO ☐ YES

**BANK DETAILS FOR BOND REFUND:**

**Name of Account:** \_\_\_\_\_

**BSB:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

**I/We agree to the following:**

- All keys, including any additional copies made must be returned to our office
- Please also ensure you provide a copy of the carpet cleaning receipt and pest spray receipt if you have had pets at the property during your tenancy.
- If keys are returned after our indicated vacate date, rent is to be paid up to and including the day my keys are returned to the office

**Signed:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Name:** \_\_\_\_\_

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**OFFICE USE ONLY:**

**Received by:** \_\_\_\_\_ **Date:** \_\_\_\_\_