



Notice to Vacate – All Tenants

Date ____/____/____

Tenant Name:- _____

Address of the Property:- _____

Date you wish to Vacate: __/__/_____

If any, which tenants are remaining?

Reason for Vacating

No Grounds

I/We hereby give written notice and I/We wish to terminate our Tenancy Agreement. As the agreement is under continuation clause, I/We hereby give a minimum of 21 days notice.

End of Fixed Term

I/We hereby advise that we wish to give vacant possession of the premises on..... being a date of the fixed term of the agreement, which is a date no earlier than 14 days after the date of this notice.

Breaking of Lease

I/We hereby advise that due to
.....

we are requesting that the Landlord release us from our Tenancy Agreement. I understand that I/We will be charged a 'break lease fee' in accordance with our Residential Tenancy Agreement



Showing the Property

As per the conditions of your Residential Tenancy Agreement it will be necessary to provide this office with reasonable access to the property for the purposes of showing prospective tenants for the re-letting process. It is our aim to minimise the disruption to you as a tenant, and **therefore request the below details be completed outlining the date & time a representative from this office will conduct an Open House.** We appreciate your co-operation.

DATE: __/__/----

TIME: _____

Personal Details

Forwarding Address: _____

Bank Details

Bank: _____

BSB: _____ Acc No: _____

Account Name: _____

Branch: _____

Contact Phone (Home) _____

(Mobile) _____

Email _____

Signed _____

Dated: _____